



COUNTY of GLOUCESTER VIRGINIA  
SPONSORSHIP AGREEMENT

Department: \_\_\_\_\_ Event/Activity: \_\_\_\_\_

This Agreement entered into this \_\_\_\_ day of \_\_\_\_\_ by \_\_\_\_\_, hereinafter called the "Sponsor" and Gloucester County, hereinafter called the "County."

**PERIOD OF AGREEMENT:** \_\_\_\_\_  
**SPONSOR ADDRESS:** \_\_\_\_\_  
**TELEPHONE NUMBER:** \_\_\_\_\_

**WITNESSETH** that the Sponsor and the County, in consideration of promises and of the mutual covenants, consideration, and agreements herein contained, agree as follows:

**SCOPE OF SERVICES AND CONSIDERATION:** The Sponsor shall provide the County with the good and/or services and receive the consideration outlined in Attachment A. Upon request, the Sponsor shall provide the County with the requested insurance endorsements in accordance with Attachment B.

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\_\_\_\_ Insurance required – see Attachment B.  
\_\_\_\_ Non Applicable

**TAXES:** The Sponsor will perform as an independent entity, is self-employed, and therefore is responsible for paying any and all taxes associated with the sponsorship and will not accrue any benefits of tax exemption from the County.

**DISPUTES** arising under this Agreement will be decided by the County Purchasing Agent, who shall render a decision within thirty (30) days. The Sponsor may appeal the County Purchasing Agent's decision to the County Administrator, who shall render a final decision within forty-five (45) days.

**RELEASE OF LIABILITY:** The Sponsor, its officers, agents, and employees agree to release the County from any claims, damages, and/or actions arising from the sponsorship. If applicable, the Sponsor also certifies that they have obtained all licenses and/or permissions to perform or use copyrighted music, materials, logos, trademarks, or intellectual property if associated with the sponsorship.

**CANCELLATION OF CONTRACT:** The County has the right to cancel and terminate this Agreement, in whole or in part, without penalty, upon 14 days written notice to the Sponsor. The County further reserves the right to cancel this Agreement upon verbal notice to the telephone number listed above in the event of inclement weather or other emergency. In the case of such a cancellation, the Sponsor agrees to either forego any consideration due under this Agreement or to perform the services at an alternative venue on another date and time, to be mutually agreed upon by the Sponsor and County.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be duly executed intending to be bound thereby.

**SPONSOR: BY** \_\_\_\_\_ **GLOUCESTER COUNTY: BY** \_\_\_\_\_  
TITLE \_\_\_\_\_ TITLE \_\_\_\_\_  
DATE \_\_\_\_\_ DATE \_\_\_\_\_

Approved as to form when consideration > \$5,000 \_\_\_\_\_  
County Attorney Date



COUNTY of GLOUCESTER VIRGINIA  
ATTACHMENT A  
SCOPE AND CONSIDERATION FOR SPONSORSHIP

SCOPE OF SERVICES OFFERED

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CONSIDERATION OFFERED FOR SPONSORSHIP

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COUNTY of GLOUCESTER VIRGINIA  
ATTACHMENT B: INSURANCE  
SPONSORSHIP AGREEMENT

## INSURANCE

If requested by the Department Head, the Sponsor certifies it will have the following insurance coverage\*:

The sponsor further certifies that any sub-sponsor will also maintain insurance coverage during the entire term of the agreement and that all insurance coverage will be provided by insurance companies authorized to sell insurance in Virginia by the Virginia State Corporation Commission.

Minimum Insurance Coverages and Limits required, unless otherwise noted:

- a. Workers' Compensation - Statutory requirements and benefits. Coverage is compulsory for employers of three or more employees, to include employer. Contractors who fail to notify the County of increases in the number of employees that change their workers' compensation requirements under the Code of Virginia during the course of the contract shall be in noncompliance with the contract.
- b. Employer's Liability - \$100,000.
- c. Commercial General Liability - \$500,000 per occurrence. Commercial General Liability is to include bodily injury and property damage, personal injury and advertising injury, products and completed operations coverage. The County of Gloucester must be named as an additional insured and so endorsed on the policy.
- d. Automobile Liability - \$500,000 – per occurrence. (If motor vehicle is to be used in the Agreement.)

\*Must be provided to the Purchasing Agent with the executed Sponsorship Agreement.