



Permit #
Date Received:

APPLICATION FOR ZONING/BUILDING PERMIT – GLOUCESTER COUNTY, VA

- I. Name of Applicant (Note: Must be INDIVIDUAL) (*please print*): _____
 Company Name: _____
 Applicant Mailing Address (include city, state, zip): _____
 Phone Numbers Home: _____ Business: _____ Cell: _____
- II. Name of Property Owner(s): _____
 Mailing Address _____
 Phone Numbers Home: _____ Business: _____ Cell: _____
- III. Property Information:
 Street Address (E911): _____
 Recorded Subdivision Name or Legal Description of Property: _____
 RPC: _____ Tax Map # _____
- IV. Describe the current use of the property: _____
- V. List the type of project being applied for (please give description of proposed work): _____

 Number of dwelling units proposed: _____ Number of stories: _____ Building height in feet: _____ Square footage: _____
 Estimated cost upon completion: \$ _____ # of Bedrooms _____ Temporary service needed? yes no (*please circle*)
- VI. Attach plans drawn to scale showing the following:
 -The dimensions and shape of parcel(s) to be built upon.
 -Existing primary and accessory buildings
 -Proposed new structures, accessory buildings or alterations thereto showing front, rear and side yard setback lines.
Note: Plans (surveys) for principal buildings are required to bear the seal of a licensed architect, engineer, or surveyor
- VII. Contractor _____
 Address _____
 Phone: _____ State License # _____ Expiration Date _____
 Contractor's Cost Upon Completion: \$ _____
- VIII. Mechanic's Lien Agent: _____ [] None designated
 Address: _____ Telephone No. _____
- IX. **IF APPLYING FOR MANUFACTURED (MOBILE) HOME ONLY:** New _____ Replacement _____ Relocate; if so, from where _____
 Description of Manufactured Home: single wide _____ double wide _____ triple wide _____ width _____ x length _____
 Cost when purchased: \$ _____ Make _____ Model _____ Year _____ # of Bedrooms _____
 (*please circle one*) Are you in the military? yes no Was this purchased from a Gloucester resident? yes no

**I hereby certify that the foregoing information and attachments are true and accurate to the best of my knowledge
 (owners please sign property owners' affidavit on page 2)**

 Applicant's Signature/Date

PROPERTY OWNERS' AFFIDAVIT

I, _____,
of (address) _____ affirm that I am the owner
of a certain tract or parcel of land located at _____ and that I have applied for a building permit. I affirm that I am
familiar with the prerequisites of Section 54.1-1111 of the Code of Virginia and I am not subject to licensure as a contractor or subcontractor.

(Affiant signature)

Signed and acknowledged in the county of Gloucester, VA, on the _____ day of _____, 20____, in the presence of the
undersigned witness.

(Witness)

* * *

To be signed only if property is located in a flood zone:

Federal law requires that a flood insurance policy be obtained as a condition of a federally backed mortgage or loan that is secured by the building.
Flood insurance is available in Gloucester County.

_____ A determination of the building's exact location cannot be made on the FIRM. A copy of the FIRM is attached for your information.

NOTE: This determination is based on the Flood Insurance Rate Map for the County. This letter does not imply that the referenced property will or
will not be free from flooding or damage. A property not in a Special Flood Hazard Area may be damaged by a flood greater than that predicted on
the FIRM or from a local drainage problem not shown on the map. This letter does not create liability on the part of the County, or any officer or
employee thereof, for any damage that results from reliance on this determination.

LANDOWNER/APPLICANT

(If issued an elevation certificate:)

Codes Compliance staff has explained the requirements in Chapter 8.5 of the Gloucester County Code entitled "Floodplain Management" to me. I
understand that it is my responsibility to have the elevation certificate issued to me completed and signed by a certified engineer or certified land
surveyor and returned to the Building Official's office prior to the final inspection and certificate of occupancy for a mobile home, or prior to the
floor joist inspection on a site built home, or after the slab/foundation inspection of a garage, but prior to any rough-in or framing inspections.

APPLICANT'S SIGNATURE

* * *

MANUFACTURED HOMES:

Virginia Uniform Statewide Building Code (USBC) 419.2.2 Skirting. Manufactured homes installed or relocated shall have skirting
installed within 60 days of occupancy of the home. As used in this section, "skirting" means a weather-resistant material used to
enclose the space from the bottom of the manufactured home to grade.

Applicant/Owner: _____ Date: _____