



Permit #
Date Received:

APPLICATION FOR ZONING/BUILDING PERMIT FOR SIGNS - GLOUCESTER COUNTY, VA

- I. Name of Applicant (Note: Must be INDIVIDUAL) *(please print)*: _____
 Company Name: _____
 Applicant Mailing Address (include city, state, zip): _____
 Phone Numbers Home: _____ Business: _____ Cell: _____
- II. Name of Property Owner(s): _____
 Mailing Address _____
 Phone Numbers Home: _____ Business: _____ Cell: _____
- III. Property Information:
 Street Address (E911): _____
 Recorded Subdivision Name or Legal Description of Property: _____
 RPC: _____ Tax Map # _____
- IV. Describe the current use of the property: _____
- V. Type of signage proposed: _____

Number of existing signs on property (on premise) ___ Total square footage of existing on premise signs: _____ sq. ft.
 Number of existing signs on structure: ___ Total square footage of existing signs on structure _____ sq. ft.
 Number of signs **proposed** on premise: ___ Total square footage of on premise signs proposed _____ sq. ft.
proposed on structure: ___ Total square footage of on structure signs proposed _____ sq. ft.

Total height of sign(s): ___ ft. Is sign internally illuminated? Yes no
 In the case where lettering appears on opposite parallel sides of the sign, sides are _____ inches apart
 If replacing face only of signs: number of signs: ___ square footage: _____

- VI. Attach plans drawn to scale showing the following:
 - The dimensions, shape and color of the proposed signs.
 - Linear feet of building frontage, including sign location on frontage for on structure signs.
 - Plat showing the proposed sign location with front, rear, and side yard setback lines (for on premise signs).
 - Written permission from the property owner for off premise signs.
- VII. Contractor _____
 Address _____
 Phone: _____ State License # _____ Expiration Date _____
 Cost Upon Completion: \$ _____

I hereby certify that the foregoing information and attachments are true and accurate to the best of my knowledge (owners please sign property owners' affidavit on page 2)

 Applicant's Signature/Date

NOTE: An "Outdoor Advertising" permit may be required from VDOT. Contact them at (540) 899-4299 for more information.

PROPERTY OWNERS' AFFIDAVIT

I, _____,

of (address) _____ affirm that I am the owner

of a certain tract or parcel of land located at _____ and that I have applied for a building permit. I affirm that I am

familiar with the prerequisites of Section 54.1-1111 of the Code of Virginia and I am not subject to licensure as a contractor or subcontractor.

_____ (Affiant signature)

Signed and acknowledged in the county of Gloucester, VA, on the _____ day of _____, 20____, in the presence of the undersigned witness.

_____ (Witness)