



Rezoning Package Checklist

Traffic Impact Analysis Regulations: 24 VAC 30-155-40

Please ensure that each of the following items have been provided with the application in order to provide for the appropriate review by VDOT.

- A COVER SHEET** containing:
 - Contact Information** for the
 - Locality,
 - Developer (or owner), if applicable;
 - Site Information**
 - Rezoning location,
 - Highways adjacent to the site,
 - Parcel number or numbers;
 - Proposal Summary** with the
 - Development's name,
 - Size (acreage),
 - Proposed zoning;
 - Proposed types of land uses, including maximum number of lots or maximum business square feet, and
 - A Statement** regarding the proposal's compliance with the comprehensive plan.
- A TRAFFIC IMPACT ANALYSIS** prepared in accordance with 24-VAC-30-155-60.
- A CONCEPT PLAN** of the proposed development.
- ANY PROFFERED CONDITIONS** submitted by the applicant.
- FEES** -
 - For the initial or second review** of a rezoning proposal, a single fee for both reviews will be determined by the number of vehicle trips generated per peak hour of the generator, as follows:
 - 100 or less vehicles per peak hour - \$500
 - More than 100 vehicles per peak hour - \$1,000
 - For a third or subsequent submission** of a rezoning proposal that is requested by VDOT on the basis of the failure of the applicant to address deficiencies previously identified by VDOT, the fee is equal to the initial fee paid.

THE REZONING PACKAGE REVIEW PROCESS

