



Minimum Requirements for Rezoning Request Applications

(Section 14-4 of Zoning Ordinance)

- 1 () Name, address and phone number of applicant (Application, Section D).
- 2 () Name, address and phone number of owner (Application, Section E).
- 3 () Legal description of property and tax map reference (Application, Section A).
- 4 () Present Use (Application, Section A)
- 5 () Present Zoning District (Application, Top Section)
- 6 () Proposed Use (Application, Section B)
- 7 () Proposed Zoning District (Application, Top Section)
- 8 () Site Plan at scale approved by the administrator showing property lines, thoroughfares, existing and proposed zoning, and any other such items that the administrator may require (existing and proposed buildings, existing vegetation, etc.). *The site plan shall bear the seal of a licensed engineer, surveyor, or architect. (If the plan is larger than 11 by 17 inches, please submit 25 copies for distribution to the Planning Commission and other agencies for review.)*
- 9 () A list of all property owners and their mailing addresses as shown on the county land books who are within or contiguous to, or directly across the street from the parcel(s) proposed (Application, Section C).
- 10 () A statement on how the proposed amendment relates to the comprehensive plan (Application, Section B)
- 11 () A fee established by the governing body.
- 12 () Conflict of Interest Statement (must be notarized).
- 13 () Chapter 527 Compliance Form and VDOT Landrack Information Sheet
- 14 () Complete Rezoning Package for VDOT review *(if applicable)* *See 527 Checklist



County of Gloucester
 Department of Planning
 P. O. Box 329
 Gloucester, Virginia 23061
 804-693-1224 FAX 804-693-4664

FOR OFFICE USE ONLY	
Date Received	_____
Date Complete	_____
Case No.	_____
Tax Map No.	_____
Receipt No.	_____

REQUEST FOR REZONING

EFFECTIVE July 1, 2008, THIS APPLICATION MUST BE ACCOMPANIED BY THE CHAPTER 527 COMPLIANCE FORM & THE VDOT LANDTRACK INFORMATION SHEET.

I, (WE) _____ DO
HEREBY PETITION THE BOARD OF SUPERVISORS OF THE COUNTY OF GLOUCESTER TO AMEND THE COUNTY ZONING ORDINANCE BY:

- Modifying section(s) _____ of the ordinance as per the attached.
- Modifying the Zoning District Classification of the following described property from the _____ district(s), to the _____ district.

A. PROPERTY INFORMATION

Location of property: _____

Legal description of property:

* If recorded subdivision – Name _____
 Section _____ Lot _____ Block _____
 Land Book Page No. _____ Parcel(s) _____

* If acreage, attach **plat** of property and a metes and bounds description.

Briefly describe the current use of the property:

B. RELATIONSHIP OF THE PROPOSED REZONING TO THE COUNTY'S COMPREHENSIVE PLAN.

Please describe the purpose of the rezoning and the proposed use of the property.

Conflict of Interest Statement

In accordance with Section 14-22 of the Gloucester County Zoning Ordinance, I certify that my application for ___ zoning amendment, ___ variance, or ___ special exception is subject to the following:

“Does any member of the Planning Commission, Board of Zoning Appeals, or governing body (Board of Supervisors) have any interest in the property which is subject of this application/petition, either individually, or by ownership of stock in a corporation owning such land or partnership? ___

Yes

No

Does a member of the immediate household of any member of the Planning Commission, Board of Zoning Appeals, or governing body (Board of Supervisors) have any interest in the property which is the subject of this application/petition? ___

Yes

No

If yes to either questions above, please state:

Person’s name: _____

Member of: _____

Nature of their interest: _____

I, _____,

(Print name)

hereby certify that the information contained in this application/petition is true and correct to the best of my knowledge.

(Signature) (Date)

STATE OF VIRGINIA
COUNTY OF GLOUCESTER

I, a Notary Public of the County of Gloucester, State of Virginia, do hereby certify that _____,

whose name is signed to the writing above dated on the _____ day of _____, _____, has acknowledged the same before me in my State aforesaid.

Given under my hand this _____ day of _____, _____.

Notary Public

My commission expires _____.

TAX MAP NO.: _____
Return to: Office of the County Attorney
7400 Justice Drive P. O. Box 1309
Gloucester, VA 23061

This document prepared by:
(NAME AND ADDRESS) _____

PROFFER STATEMENT

APPLICATION Z- ___ - ___

WHEREAS, (name(s) of owner(s)), (“the Owner”) is the owner of certain real property known as (property description/location) (“the Property”) totaling approximately ___ acres, located in _____Magisterial District, Gloucester County, Virginia which is more particularly described as follows: *(legal description or an attachment containing a legal description. Also include tax map #); and*

WHEREAS, the Owner has filed an application to rezone the Property from current zoning of (current zoning) to (proposed zoning), Conditional, pursuant to the Gloucester County Zoning Ordinance (the “Zoning Ordinance”); and

WHEREAS, the Owner desires to voluntarily proffer to Gloucester County (the “County”) certain conditions in connection with the development of the Property for the protection and enhancement of the County and its citizens and to provide for the orderly development of the Property; and

WHEREAS, the County is authorized to accept these proffers pursuant to the Code of Virginia, and the Zoning Ordinance; and

WHEREAS, in the event that there is any conflict between these proffers and the Zoning Ordinance, the conflict shall be resolved by the County’s Zoning Administrator,

subject to appeal to the Board of Zoning Appeals and the courts as provided by law.;

and

WHEREAS, these proffers shall be binding upon and shall inure to the benefit of the parties hereto, and their respective heirs, successors and assigns.

NOW, THEREFORE, the Owner agrees to meet and comply with the following proffers in connection with the development of the Property should the Owner's application to rezone the property be approved:

PROFFERS

1. (proffer 1)
2. (proffer 2)
3. (proffer 3)
4. etc.

(Indicate if you intend the proffers to be offered as a group (i.e. "all or nothing". Otherwise, each will be considered to be individually offered for separate consideration by the County. The County does not have to accept proffers that are offered)

Once proffered and accepted as part of an amendment to the zoning ordinance, these conditions shall continue in full force and effect until a subsequent amendment changes the zoning on the property covered by these conditions; provided, however, that such conditions shall continue if the subsequent amendment is part of a comprehensive implementation of a new or substantially revised zoning ordinance.

WITNESS the following signature and seal:

By: _____
Owner

* * *

COMMONWEALTH OF VIRGINIA
COUNTY OF GLOUCESTER, to wit:

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by (owner(s) name).

Notary Public

My commission expires:

Acceptance:

The Proffers herein have been accepted as follows: ("All" or list specific proffers accepted)

_____ by action of the Board of Supervisors on _____ (Date) _____.

County Administrator