



County of Gloucester

Minutes of the April 5, 2017 meeting of the Gloucester County Electoral Board.

The meeting was called to order by the Vice-Chairman at 3:00pm in the EB office in the Registrar's Complex in County Office Building #1. Patricia Dunnington, Chair of Gloucester Republican Party, Michael Horrell, Rebecca Horsley, and Bobbi Morgan, Registrar were in attendance.

Minutes of the EB meeting for March 8, 2017 were previously approved and posted to Gloucester County Voter Registrar's Web site.

Registrar reported on the following:

LEGISLATIVE: Bills signed by the Governor effective 7/1/2017:

HB1431: Voter registration drives; compensation prohibition. Prohibits any individual or group conducting a voter registration drive from compensating its volunteers or employees on the basis of the number of completed voter registration applications the volunteer or employee collects. The bill also prohibits volunteers and employees from accepting compensation based on the number of completed voter registration applications he collects.

HB 1933: Candidate withdrawal; notice of withdrawal; information to voters. Provides that a candidate who has qualified to have his name printed on the ballot for an election is not deemed to have withdrawn from such election until he has submitted a signed written notice declaring his intent to withdraw and that notice has been received by the general registrar. The Department of Elections is required to include in its candidate guidance documents the requirements and process for candidate withdrawal. The bill also provides that when ballots are not corrected to delete a candidate's name, the general registrar shall provide a list of candidates who have withdrawn to be posted in each polling place and made available to the public.

HB2179: Form of ballot; order of independent candidates. Provides that when there is more than one independent candidate for an office, their names shall appear on the ballot in an order determined by the priority of time of filing all required paperwork for the office. In the event that two or more candidates file simultaneously, the order of filing is determined by lot by the electoral board. Currently, this order applies only to the names of candidates for school board, and the names of all other independent candidates appear alphabetically. This bill is identical to SB1104.

HB2364: Public officers; automatic suspension upon conviction of felony. Provides that any officer who is convicted of a felony under the laws of any state or the United States shall be automatically suspended upon such conviction, regardless of any appeals, pleadings, delays, or motions. The bill contains an emergency clause. This bill is identical to SB 1487. The bill was effective March 13, 2017.

HB2397: Candidate petitions; signature requirements for candidates in certain towns. Requires petitions for candidates for the governing body or elected school board of towns to contain a minimum of (i) 125 signatures of qualified voters in towns with more than 3,500 registered voters and (ii) 50 signatures of qualified voters in towns with at least 1,500 but not more than 3,500 registered voters. No candidate petition is required for local offices in towns with fewer than 1,500 registered voters.

HB2415: Ballots; number ordered to be printed. Requires the general registrars to consider the number of active registered voters and historical election data, including voter turnout, when determining the number of ballots to order to be printed for an election. This bill is identical to SB 1552.

The bill has a delayed effective date of July 1, 2018:

SB1254: Department of Elections; annual audit of ballot scanner machines. Requires the Department of Elections to coordinate a post-election risk-limiting audit annually of ballot scanner machines in use in the Commonwealth. The localities selected for the audit are to be chosen at random with every locality participating in the Department's annual audit at least once during a five-year period. The audits are required to be conducted by the local electoral boards and general registrars in accordance with procedures prescribed by the Department. The local electoral boards report the results of the audit to the Department and the Department shall submit a report on the audits to the State Board of Elections.

IT DIRECTOR INVITE: 3/10/2017-Responded to Electoral Board request: Happy to attend. Rich Erwin-Director, Department of Information Technology (Discuss the support needed during Election time from IT)

PRIMARY: Tuesday, June 13th Dual Party Primary; April 4th Party Deadline, EB Reminder: Ballot Order, Request Programming, Sample Ballots, pdfs, Letters to All Precincts, Machine Officer, IT Support. No Local Candidate's Opposed.

EB NOTIFY TREASURER: § 24.2-524. To whom fees paid; refund of fees.

B. All other candidates shall pay the fee to the treasurer, or director of finance if there is no treasurer, of the city or county in which they reside. The treasurer or director of finance shall pay back the fee in the event the prospective candidate does not become a candidate, or becomes a candidate and must refile for any reason. In the event the candidate is unopposed, the State Board or the local electoral board, as appropriate, shall notify, no less than 60 days before the primary, the treasurer or director of finance to whom the fee was paid that the candidate is unopposed and shall provide the name and mailing address for returning the fee to the candidate.

Phillip N. Bazzani 8116 Little England Hayes, VA 23072	John C. Meyer, Jr 7671 Belroi Rd Gloucester, VA 23061	Michael R. Winebarger 5979 Glen Auburn Ln Gloucester, VA 23061
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EB UPDATE SECURITY PLAN: § 24.2-625.1, "the electoral board of each county and city that utilizes electronic voting systems shall develop and annually update written plans and procedures to ensure the security and integrity of its electronic voting system. The general registrar and the State Board shall provide the electoral board assistance, upon request."

Send ELECT confirmation that you reviewed your plan in 2016. If you made changes to your plan, please send the updated plan to Eugene Burton. If you have conducted your annual review of your voting equipment security plan and have not changed the plan, please send an email confirming your review and that no changes were made.

VOTING MACHINES: Report on Voting Machine Meeting in Williamsburg: Bobbi & Becky Attended 3/16/2017.

MACHINE OFFICERS: Decide on 2 teams/4 Machine Officers. Garrey Curry reported on 3/13/2017: Becky's request for 2 county pick-up trucks to rent 2 10' U-Haul trucks instead. Use Line Item transfer within own Budget.

ELECTION OFFICERS: Updated list reviewed, we are currently covered in all precincts according to size.

TRAINING: Wednesday, May 31st 7pm @ The Moose Lodge. EB, provide Registrar with outline and need of any PowerPoints or Documents to support training.

PRECINCTS JUNE: EB decide if they want additional signs at Botetourt, since entrance moved to end of building around the corner; same parking area. All other room moves have entrance same or in the same area.

ELECTORAL BOARD: Response after review of the Election Day Guides received at last month's meeting for any changes to be made to the document before the next election.

EPB's: Report on EPB Meeting in Tappahannock: Bobbi, Becky & Mike Attended on 3/22/2017.

WEBSITE: Has been updated with HB 2179 to notify Independent Candidates of the legislative changes, upcoming deadlines for the Dual Party Primary in June, Polling location room changes to notify the voters of where they will vote; since school is in session and the requirement to make a Ballot Choice in a Dual Party Primary.

NEXT CAMPAIGN FINANCE: April 17, 2017 NEXT EB MEETING: Moved to 2nd week/May 10, 2017

Due to an emergency of the Chairman, the meeting was temporary suspended at 4:52 pm until April 14, 2017 at 9:00 am.

On April 14, 2017 9:00 am the meeting was reconvened with Albert Ali, Mike Horrell, Rebecca Horsley and Bobbi Morgan, Registrar in attendance.

The Security plan was reviewed and approved for corrections to be done by Deputy Registrar and sent to ELECT.

Training topics were selected for the June Primary. Albert will be going over the Security Plan and Election Day Guide. Becky Horsley will be going over any EPB changes, with one precinct set up for extra training. Mike Horrell will be going over the Statement of Results and Bobbi Morgan will be going over the What If's Guide.

Secretary advised that notification was given to the County Treasurer to send refund to 3 unopposed candidates.

Registrar Report:

PRIMARY: Tuesday, June 13th Dual Party Primary; EB, Secretary Sent: Ballot Order, Request Programming, Sample Ballots, pdfs on 4/7/2017. Sent Letters to All Precincts, Machine Officer, IT Support and request for treasurer to refund Primary fee to 3 unopposed local candidates on 4/10/2017.

EB: Ensure all Memory Cards are ready for Spooner. I requested a replacement Mock Election Memory Card to use for Training purposes. EB: Schedule short training on the Set-up/opening/Closing process of the Edge Touchscreen for a New Election Officer.

EPB's: Received 3-CD's for EPB Upgrade to be done and waiting on a contract for the EB to review.

SECURITY PLAN: EB review and resubmitted changes to the Department of Elections today.

Atlantic Election Services was called and the date of April 24, 2017 was selected for programming for the June Primary.

The date of the May meeting will be changed from May 10, 2017 at 3:00 pm to May 5, 2017 at 9:00 am.

Meeting adjourned at 11:35 pm.

Albert Ali
Chairman

Mike Horrell
Vice-Chairman

Rebecca Horsley
Secretary