



GLOUCESTER COUNTY
 GOVERNMENT
 HUMAN RESOURCES
 6489 MAIN STREET
 GLOUCESTER, VA
 23061
 804-693-5690

OFFICE USE ONLY

EMP # _____

PRENOTE DATE _____

LIVE DATE _____

PLEASE CHECK ONE OF THE FOLLOWING:

- NEW Direct Deposit ADD to current Direct Deposit
 CHANGE to current AMOUNT (inc/dec) STOP Direct Deposit

ID NUMBER: 54-6001312

AUTHORIZATION AGREEMENT FOR DIRECT DEPOSIT (ACH CREDITS)

I hereby authorize Gloucester County to initiate credit entries and to initiate, if necessary, debit entries and adjustments for any credit entries in error, to my account(s) and depository(ies) named below, to credit and/or debit the same to such account(s).

Depository (Bank) Name _____ Transit-Routing _____

City _____ State _____ Zip _____

Account #	Check/Savings	Amount

Depository (Bank) Name _____ Transit-Routing _____

City _____ State _____ Zip _____

Account #	Check/Savings	Amount

This authority is to remain in full force and effect until Gloucester County has received written notification from me of its termination or changes in such time and in such manner as to afford Gloucester County and the depository a reasonable opportunity to act on it.

Name _____ Signature _____

(Please Print Legibly)

Date _____ Work Ext. # _____

ATTACH A VOIDED CHECK OR DEPOSIT SLIP FOR EACH DEPOSITORY ACCOUNT (SAVINGS AND CHECKING ARE SEPARATE ACCOUNTS)

[Click here for Q & A's about Direct Deposit](#)